



UNITED STATES DISTRICT COURT NORTHERN DISTRICT OF CALIFORNIA

DATE: November 19, 2014
POSITION TITLE: Judicial Law Clerk (Part-Time)
LOCATION: San Francisco, California
CLASS LEVEL: JSP-12/01 - JSP-13/10
SALARY: \$32,913 – \$50,876 (prorated 40%), DOE
CLOSING DATE: Open until filled

The U.S. District Court, Northern CA, is seeking a Part-Time (40% or two days per week) Judicial Law Clerk for U.S. Magistrate Judge Elizabeth D. Laporte in San Francisco, CA to job-share with current law clerk. Duties include extensive legal research and writing on full range of issues arising in federal court litigation. Qualified applicant will be a member of the Bar, have excellent academic record, exceptional research and writing skills, and at least two years of experience in the practice of law and/or as a law clerk. Prior clerkship experience helpful but not required. To start in March or April 2015 (some flexibility) at 40% part-time for one year, with possibility for extension.

SUBMIT RESUME, A WRITING SAMPLE, REFERENCE LETTERS and LAW SCHOOL TRANSCRIPT to:

United States District Court
Attn: Chambers of Elizabeth D. Laporte
450 Golden Gate Avenue
San Francisco, CA 94102

INFORMATION FOR APPLICANTS: The successful candidate for this position is subject to a FBI fingerprint check and background investigation-employment will be provisional and contingent upon the satisfactory completion of the required background investigation, will be required to adhere to a code of conduct (which is available upon request), and is subject to mandatory direct deposit of federal wages. The court is not authorized to reimburse travel expenses for interviews or relocations.

Interviewing Non Citizens and Making Offers of Future Employment: Non citizens may be interviewed and considered for employment, but employment offers will only be made to individuals who qualify under one of the exceptions in 8 U.S.C. § 1324b(a)(3)(B). In most cases, this means that an offer of employment cannot be made unless the candidate is a lawful permanent resident who is seeking U.S. citizenship as explained below.

Under 8 U.S.C. §1324b(a)(3)(B), a lawful permanent resident seeking citizenship may not apply for citizenship until he or she has been a permanent resident for at least five years (three years if seeking naturalization as a spouse of a citizen), at which point he or she must apply for citizenship within six months of becoming eligible, and must complete the process within two years of applying (unless there is a delay caused by the processors of the application).

Where appropriate and necessary, the court provides reasonable accommodation to applicants with disabilities. If you need reasonable accommodation for any part of the application or hiring process, please notify the Human Resources Unit of the Clerk's Office at 415-522-2147. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Due to the volume of applications anticipated, the court will only communicate with those candidates selected for interview.